

Checklist for International Students from EU/EFTA-countries

This checklist is intended for students from the following EU and EFTA countries: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden

Students from the countries listed above must apply for their residence permit directly in their municipality of residence in Switzerland. If you take up residence in the city of Zurich, this must be done in person at the beginning of your studies at the Personenmeldeamt of the City of Zurich (you must [book an appointment online in advance](#))

The application for the resident permit contains the following documents:

1. Valid passport or identity card.
2. Confirmation of matriculation (contact the University Office).
3. Proof of residence (e.g. rental agreement).
For details, please see our guide «6.Housing» at www.zhdk.ch/en/studentadviceservice
4. Evidence of sufficient financial resources to cover the cost of living and return journey in one of the following ways:
 - a) Signed declaration of the applicant's parents and written proof that they are able and willing to provide sufficient financial support for the duration of the course (e.g. a signed bank declaration, excluding details if preferred, tax declaration, etc.).
 - b) Evidence of CHF 21'000 (or equivalent amount stated in Euro) deposited in a bank account. The account must bear the applicant's name. The bank must be authorised in Switzerland (a Swiss bank or a foreign bank with a branch in Switzerland) and appear on the following [Finma list](#).
 - c) Written guarantee (see attached «Verpflichtung») from a solvent individual resident in Switzerland (either a Swiss citizen or a foreign national holding a C or B permit). Please submit the following supporting documents:
 - copies of a current statement from the local or regional debt prosecution office for the last three years **and**
 - copies of the three most recent salary statements **or**
 - copies of the last tax declaration including a tax invoice **or**
 - copy of a bank statement
 - d) Proof of a scholarship or bursary to be paid out to the student in Swiss Francs, Euros, US Dollars.
 - e) Signed declaration of any other third-party, such as a foundation or similar institution vouching for the applicant.

Confirmation must be resubmitted when extending a residency permit.

5. Approx. CHF 110 (EU) / CHF 182 (non-EU/EFTA) for the registration and identification fee for issuing the foreigner's identity card.
6. For minors (i.e. individuals under the age of 18 years):
 - Proof of adequate accommodation (e.g. tenancy agreement with a student hall of residence or written confirmation of accommodation arrangements made with a private individual, friend, etc.).
For details, please see our guide «Housing» at www.zhdk.ch/en/studentadviceservice
 - Written proof of adequate supervision/care.
 - Written consent of the applicant's parents that their child has permission to study in Switzerland.

Important Information

- An application for a residence permit must be submitted within 14 days of entering Switzerland.
- The residence permit is generally issued for a period of one year, but it can be extended provided that the required financial requirements are met (proof of CHF 21,000).
- Look for accommodation as soon as possible. More information: [Student Advice Service](#) «Housing».
- Costs: In the city of Zurich, a fee of CHF 182 (CHF 40 registration fee and CHF 142 for the residence permit) is charged by the Residents' Registration Office when applying for a residence permit and when renewing it.
- If you have questions regarding entry with a Schengen residence permit, you should always contact the migration office of your future canton of residence directly.

Contact: Zurich Migration Office via the [contact form](#).

Enclosures

- 1 Written confirmation of parents (only for 4a)
- 2 Form «Verpflichtung» (only for 4c)

Nachweis zur Sicherstellung der finanziellen Mittel

Bestätigung der Eltern

Name und Adresse eines Elternteils

Name

Vorname

Strasse / Nr.

PLZ / Ort

Land

Bestätigung

Hiermit bestätige ich, dass ich für meinen Sohn / meine Tochter

Name

Vorname

Geburtsdatum

während der Studienzeit an der Zürcher Hochschule der Künste vollständig aufkomme. Als Beleg, dass ich dazu in der Lage bin, erhalten Sie einen Bankauszug, Steuerausweis oder ein ähnliches Dokument.

Ort und Datum

Unterschrift

Proof of financial independence

Confirmation by the parents, that they support the student

Parent's name and address

Name

First name

Address

Country

Confirmation

I confirm herewith, that I will entirely support my son / my daughter

Name

First name

Date of birth

during his/her years of study at the Zurich University of the Arts. As a proof I am able to do so, you get a confirmation of a bank, tax document etc.

Place and Date

Signature



Verpflichtung

Der/die Unterzeichnete:

Familienname:
Vorname:
Geburtsdatum:
Staatsangehörigkeit:
Adresse:

verpflichtet sich gegenüber den zuständigen Behörden von Bund, Kanton und Gemeinde für den Lebensunterhalt von:

Familienname:
Vorname:
Geburtsdatum:
Staatsangehörigkeit:

während der Anwesenheit in der Schweiz aufzukommen, falls die betreffende Person dazu nicht in der Lage sein sollte.

Diese Verpflichtung umfasst alle durch die Anwesenheit verursachten Kosten bis zum Betrag von Fr. 21'000.- für zwölf Monate, namentlich sämtliche Auslagen für Unterkunft, Nahrung, Bekleidung, Arzt- und Spitalkosten sowie gegebenenfalls die Kosten der Rückreise in den Herkunfts- oder Heimatstaat.

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Ort und Datum

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Unterschrift